

## CET Conditions and Terms

### Pre-College Programs

Please read this *CET Conditions and Terms* document and share it with your parent/guardian. The student and parent/guardian must both sign the accompanying *CET Agreement and Release of Liability*.

#### Payment Schedule

A program deposit of \$500 is required from all students within two weeks of acceptance. This deposit is non-refundable in the event of cancellation by a student once the *CET Agreement and Release of Liability* is signed by the student and parent/guardian. Full payment of all fees for summer programs is due by the date indicated on the invoice and no later than May 15. All payments may be paid by credit card, check, or money order.

#### Program Period

The Program Period begins at the meeting time identified in the host country, either at the airport or at a local address provided in the arrival instructions and ends on the last day when students are dropped off at the airport or have arranged for other approved transportation, according to the Start Date and End Date, as identified in the chart below. Participation is required in all activities during the Program Period. Unless there is an emergency, students may not leave their program early. Program and final examination dates are set in advance and may not be adjusted. CET is not responsible for supervision or making other arrangements for students who arrange for independent travel prior to or after the Program Period.

#### Cancellation and Refunds

##### *Cancellation by Student During Program Period*

If a student withdraws from the program at any point within the Program Period (on or after the arrival date), no refund of any kind will be provided, and academic credit will be determined according to CET's Academic Policies.

##### *Cancellation by Student Prior to Program Period*

If a student chooses, for any reason whatsoever, to cancel their enrollment in the program after committing but prior to the Program Period, CET reserves the right to charge the student according to the appropriate Cancellation Fee Schedule below.

- Withdrawal 31 days or more prior to the start of the Program Period specified for the program - the cancellation fee is \$500 plus all documentable non-recoverable costs\*.
- Withdrawal 1 to 30 days prior to the start of the Program Period specified for the program – the cancellation fee is 50% of the published program fee.

\*Non-recoverable costs are fees that CET has paid to overseas partners for housing, courses, and other program components that must be arranged well in advance of the program start date.

Should a student cancel their enrollment in the program before full tuition payment has been made, CET will invoice the student for the above-described amount, and payment will be required. Should a student cancel their enrollment in the program after full tuition payment has been made, CET will deduct the above-described amount from the tuition payment and refund any excess amount.

All cancellations by a student after acceptance into the program must be made in writing. CET applies the above Cancellation Fee Schedule according to the date that the written cancellation is *received by CET staff during normal business hours*.

#### *Program Cancellation by CET Prior to Program Period*

CET reserves the right to cancel any program prior to the Program Period. In the event of such a cancellation, payments made to CET will be refunded in full, and this refund will constitute CET's sole obligation.

#### *Program Cancellation by CET On or After Program Period*

Should CET need to cancel a program once the Program Period has started, for any reason, including increased risk to the health and safety of our students or other *force majeure* reasons, the student will receive a refund of any recoverable costs at the time of cancellation.

Recoverable costs may or may not include components such as housing, health insurance, and excursions. Not all related program costs will be recoverable, and amounts will depend on our partners' and vendors' ability to refund unused services. Note it may take CET several weeks to collect refunds from overseas partners and to process refunds to students. CET makes every effort to maximize recoverable costs and to pass them on to students in these cases. CET can provide students with general information about recoverable costs but cannot provide itemized breakdowns of what is included.

Should CET be forced to suspend on-site operations of a program once the Program Period has started, CET will make a reasonable effort to deliver remaining academic coursework via online learning. In this situation, students will not receive a refund for tuition costs.

CET is not responsible for the cost of student-booked flights or other independent travel that must be cancelled or changed due to a program cancellation or evacuation; these costs will not be reimbursable through CET.

CET likewise reserves, at its sole discretion, the right to decline, to accept or retain any person as a student in the program should the student's judicial or academic status, health, mental condition, or attitude jeopardize the success of the program, the experience of other students, or the health, safety, and general welfare of the person or the other students. In the event of the exercise of this right, CET shall be under no liability to such person(s) except to refund such amount as our absolute discretion deems reasonable to attribute to the uncompleted portion of the program.

### **Behavioral Expectations**

CET believes it is in the best interest of the student for CET to be fully aware of the student's medical, disciplinary and emotional health history. The student and parent/guardian must disclose to CET the student's complete social, disciplinary, and academic history, including any psychological and educational evaluations, outpatient or inpatient treatments for emotional or psychological issues, or any history of substance abuse including alcohol, prescription and nonprescription medications. CET reserves the right to immediately dismiss the student if the student or parent/guardian intentionally or unintentionally fail to disclose relevant information about the student's health history. If any event occurs or information comes to the student or parent/guardian's attention that would impact, change, or add to disclosed information regarding the student after signature of the *CET Agreement and Release of Liability*, the student or parent/guardian is obligated to immediately disclose and provide that information in writing to CET. Further, if the student engages in any behavior that would preclude admission under CET's policies or acceptance criteria, CET may dismiss the student or revoke acceptance. Those circumstances may include the student engaging in criminal or violent acts. As a condition of the student's enrollment or continued enrollment, it is the student's and parent/guardian's responsibility to read, understand, and abide by the Academic Policy and Student Conduct Policy. CET may dismiss the student if they or parent/guardians violate CET's policies, rules, or regulations. CET may also dismiss the student whenever, in the exercise of CET's professional judgment, it may be appropriate to do so, including as a result of the student's behavior or academic performance failing to meet CET's standards described in the Academic Policy or when the student's conduct or parent/guardian conduct is not in keeping with CET's standards.

## **Program Costs**

While every effort will be made to carry out the program as planned, the program as described is subject to modification and change by CET and its host institutions. The dates, schedules, program details, and costs have been provided in good faith based on information available and airfares, contracts of carriage, tariffs and rates of currency exchange in effect and in force before the program begins and are subject to change and revision at any time without prior notice. CET does everything possible to maintain the listed price, and program prices have almost never been increased; however, these prices are subject to change.

## **Health**

Different climates, living conditions, and customs in the program's in-country locations can affect physical and mental health. Students and families must review the Centers for Disease Control information provided in the pre-departure materials. CET requires that the CET Health Form, which can be found in the student's online account, be completed and signed by a parent or guardian. The student should be in good physical and mental health and prepared for the challenges of the program. If the student has any condition requiring special attention, diets, or treatment, this information must be documented and included in the health form or provided upon request for further information.

## **Insurance**

Students must have health insurance valid in the host country to participate in the program. For non-US base programs, coverage is provided by CET Academic Programs through GeoBlue and is included in the price of the program. A notice to eligible students explaining GeoBlue coverage is included in the online account.

## **Passport and Visa**

For international programs, a passport valid for at least six months after the end of the program is required for participation. The student must comply with visa procedures and deadlines as outlined by CET, including any required vaccinations. Any student without a valid passport, required visa, or vaccinations (absent a valid medical or other exemption) will be unable to participate in the program and subject to the Cancellation and Refund policy above. Students on US-based programs must have valid government issued identification.

## **Transportation**

Students and parents are responsible for purchasing airline tickets consistent with the program's arrival window and location. International airfare is not included in the program price. Domestic and international airline tickets or any other program-related transportation, purchased by the student or their family members constitute a contract between the student and the operator concerned; CET cannot be held responsible for delays, cancellations, lost baggage, or other related issues. Baggage and other personal effects are carried at the owner's risk entirely.